

# Power Outage

Many campus facilities are equipped with emergency generators to power critical operations in the event of a power outage. Most buildings are provided with emergency lighting to aid in the safe evacuation of the building. To report a localized power outage, contact Facilities Operations at 864-4770. After normal business hours, this number is answered by the Public Safety Office.

## **Be prepared:**

- Keep a flashlight with spare batteries immediately accessible.
- Know how to locate the closest exit.

## **In the event of a large-scale power outage:**

- Remain calm.
- Follow directions provided by the Public Safety Office through the established campus communications systems. Check the University Alerts website (<http://alerts.ku.edu>) or listen to local radio.
- If building evacuation becomes necessary, follow your building's Building Emergency Evacuation Plan. Seek out people with special needs and provide assistance if possible. If additional assistance is necessary, contact Public Safety Office at 864-5900.
- Secure all vital equipment, records, experiments and hazardous materials, if safe to do so. Store all chemicals in their original or marked containers and fully open all fume hoods. If this is not possible, or natural ventilation is not adequate, evacuate the area until power is restored.
- Do not light candles or other types of flames for lighting.
- Unplug electrical equipment, including computers, and turn off the light switches.

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**If people are trapped in an elevator:**

- If you are able to communicate with them, let the passengers know help has been summoned.
- Call 911 or use the elevator phone, if available.
- Provide specific location information and number of individuals involved to the dispatcher.
- Stay near the passengers if safe to do so, until emergency responders are on site and the elevator is identified.

If you have any questions, call the Community Services Section of the KU Public Safety Office at 864-5900, or email us at [kupso@ku.edu](mailto:kupso@ku.edu) or visit our home page at: <http://www.publicsafety.ku.edu/>

The annual security report about KU safety policies, crime statistics, and campus resources is available online at [www.ku.edu/safety](http://www.ku.edu/safety), or on paper by contacting the Office of the Vice Provost for Student Affairs, 133 Strong Hall, (785) 864-4060.

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